

Learning Skills Rubric

	Excellent	Good	Satisfactory	Needs Improvement
Works Independently	<ul style="list-style-type: none"> ✧ Highly motivated ✧ Completes task in detail, following all instructions 	<ul style="list-style-type: none"> ✧ Works quietly on tasks, asking questions when necessary ✧ Follows instructions to complete tasks with little guidance 	<ul style="list-style-type: none"> ✧ Eventually may get to work ✧ May need assistance to keep on task ✧ Needs guidance to complete the task 	<ul style="list-style-type: none"> ✧ Distracts others, talks instead of working ✧ Frequently needs help to keep on task ✧ Requires continued supervision to complete task
Team Work	<ul style="list-style-type: none"> ✧ Works actively and positively in group ✧ Assumes leadership role to help ensure group success ✧ Encourages others to share ideas 	<ul style="list-style-type: none"> ✧ Works well with others ✧ Does fair share of the work ✧ Actively listens to others ✧ Shares ideas and resources 	<ul style="list-style-type: none"> ✧ Cooperative ✧ Sometimes lets others do the work ✧ Participates only when encouraged 	<ul style="list-style-type: none"> ✧ Interrupts, distracts or disrupts group ✧ Difficult to work with ✧ Participates only with teacher assistance and doesn't take responsibility for their share of the work
Organization	<ul style="list-style-type: none"> ✧ Notebook is very well organized and always complete ✧ Notebook is sequential ✧ Arrives prepared and always on time, ready to start 	<ul style="list-style-type: none"> ✧ Notebook is fairly well organized and complete ✧ Arrives to class on time with the necessary materials 	<ul style="list-style-type: none"> ✧ Fairly well organized ✧ Notebook is incomplete and needs some improvement ✧ Usually arrives to class on time but sometimes does not bring materials 	<ul style="list-style-type: none"> ✧ Disorganized ✧ Notes not up to date, not in order, pages falling out or missing ✧ Seldom arrives on time and frequently forgets necessary materials
Work Habits	<ul style="list-style-type: none"> ✧ Homework and assignments complete and well done. ✧ Homework and assignments completed on time and with care ✧ Answers checked and corrected ✧ Tests prepared for ✧ Uses class time effectively 	<ul style="list-style-type: none"> ✧ Homework and assignments usually complete and well done ✧ Homework and assignments completed on time ✧ Answers usually checked and corrected ✧ Tests usually prepared for ✧ Usually uses class time effectively 	<ul style="list-style-type: none"> ✧ Assignments and homework sometimes complete ✧ Homework and assignments sometimes late ✧ Answers sometimes checked and corrected ✧ Some attempt made to prepare for tests ✧ Needs reminders to use class time effectively 	<ul style="list-style-type: none"> ✧ Assignments and homework often incomplete or late ✧ Answers rarely checked and corrected ✧ Tests not well prepared for ✧ Distracts others instead of using time effectively
Initiative	<ul style="list-style-type: none"> ✧ Always on time ✧ Participates actively ✧ Demonstrates interest and enthusiasm ✧ Always caught up after an absence ✧ Begins work promptly and makes use of all class time 	<ul style="list-style-type: none"> ✧ Usually on time ✧ Participates fairly well ✧ Seeks help when needed ✧ Most work caught up after absence ✧ Works hard most of the time and begins tasks independently 	<ul style="list-style-type: none"> ✧ Sometimes late ✧ Participates when asked ✧ Sometimes asks for help when needed ✧ Makes some effort to catch up after absence ✧ Starts work when prompted and needs reminders to continue to work 	<ul style="list-style-type: none"> ✧ Frequently late ✧ Rarely participates ✧ Doesn't ask for help when needed ✧ Doesn't get caught up after being away ✧ Begins work only at teacher assistance and strays often from tasks